

**VOTING RECORD**  
**BOARD OF COUNTY COMMISSIONERS' MEETING**  
**THURSDAY, JUNE 19, 2014**  
**9:30 A.M.**

The following information is an unofficial record of the  
Frederick County Board of County Commissioners open meeting votes.

*(Official minutes of the Board of County Commissioners' meetings are kept on file in the County Manager's Office; the meetings are also video recorded. Approved minutes can be accessed at [www.FrederickCountyMD.gov/minutes](http://www.FrederickCountyMD.gov/minutes) and video of the meeting can be accessed at [www.FrederickCountyMD.gov](http://www.FrederickCountyMD.gov). )*

**CONSENT AGENDA**

The following items were considered on the consent agenda:

- Purchasing Memo #14-202 – Reichs Ford Road Sampling and Analysis
- Purchasing Memo #14-203 – Hauling/Recycling of Scrap Metal/Appliances and Removal/Recovery of Refrigerant Gases at Frederick County Landfill (Piggyback Contract)
- Purchasing Memo #14-207 – Investment Advisory Consulting Services
- Purchasing Memo #14-208 – Health and Welfare Counseling
- Purchasing Memo #14-210 – Local Calling Services (Piggyback Contract)
- Purchasing Memo #14-212 – Planimetric Data Services (Piggyback Contract)
- Purchasing Memo #14-213 – Hardware/Software Maintenance Renewals for IIT
- Purchasing Memo #14-218 – Pipe Culvert Replacement/Construction of Concrete Headwalls and Endwalls
- Purchasing Memo #14-219 – Neighborhood Green Program
- Approval of Temporary Grading and Construction Easement – Kathy Mitchell, Office of the County Attorney
- FFY 2014 Emergency Solutions Grant Renewal Application – Jenny Short, Citizens Services Division
- FY 2015 State Health Insurance Assistance Program (SHIP) Funding/Award – Carolyn True, Citizens Services Division
- FY 2015 Home Visiting Grant Application – Derek Belz, Citizens Services Division
- Second Amendment to YMCA Lease – Crystal Chamberlain, Public Works Division
- Winchester Hall Parking Lot (Schrodel Property) Lease Renewal – Crystal Chamberlain, Public Works Division

- Maryland Department of Agriculture Noxious Weed Control Agreement – Regina Howell, Budget Office, Office of the County Manager

*Motion to approve the consent agenda as presented – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

## **PUBLIC HEARING**

### **Hotel Rental Tax Bill – John Fiesler, Tourism Council of Frederick County, Inc.**

*Motion to approve the ordinance to amend the Frederick County Hotel Rental Tax by altering the definition of a transient stay to be consistent with the Code of Maryland with an effective date of July 1, 2014 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter		X	X			

### **Appointments/Reappointments to Boards/Commissions – Joyce Grossnickle, Office of the County Manager**

#### **Board of Appeals**

*Motion to appoint Mr. John Greenwell (currently serving as the alternate) to serve a new three-year term beginning July 1, 2014, and expiring June 30, 2017 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young		X	X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter			X			

#### **Commission on Disabilities**

*Motion to reappoint Mr. Keith Nolan to serve to serve a new three-year term beginning July 1, 2014, and expiring June 30, 2017 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray		X	X			
Delauter			X			

## Containment Laboratory Community Advisory Committee

*Motion to reappoint Mr. Pete Herz (currently serving as an at-large representative), Mr. David Kaye (currently serving as the private-sector life sciences industry representative) and Ms. Kim Loll (currently serving as an at-large representative) to serve new three-year terms beginning July 1, 2014, and expiring June 30, 2017 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve		X	X			
Gray	X		X			
Delauter			X			

## Ethics Commission

*Motion to reappoint Mr. Brian Duncan to serve a new three-year term beginning July 1, 2014, and expiring June 30, 2017 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith		X	X			
Shreve	X		X			
Gray			X			
Delauter			X			

## Human Relations Commission

*Motion to reappoint Ms. Tonya Amedon, Ms. Lisa Clark, Mr. David Kaye, and Ms. Felicia Turner to serve new three-year terms beginning July 1, 2014, and expiring June 30, 2017 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve	X		X			
Gray			X			
Delauter		X	X			

*Motion to reappoint Ms. Annette Breiling to serve a new three-year term beginning July 1, 2014, and expiring June 30, 2017 – Passed 3-2.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith		X	X			
Shreve				X		
Gray	X		X			
Delauter				X		

### Local Management Board

*Motion to reappoint Ms. Shannon Aleshire, Mr. Haywood Evans, and Mr. Ralph Hertges to serve new three-year terms to beginning July 1, 2014, and expiring June 30, 2017, and to appoint Mr. Miles Ward to serve as a public sector representative with no term assigned – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young		X	X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter			X			

### Public Library Board

*Motion to reappoint Ms. Debbie Kiser to serve a new five-year term beginning July 1, 2014, and expiring June 30, 2019 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young		X	X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter			X			

### Roads Board

*Motion to reappoint Mr. Paul Fitzgerald to serve a new five-year term beginning July 1, 2014, and expiring June 30, 2019 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve		X	X			
Gray	X		X			
Delauter			X			

### Sustainability Commission

*Motion to appoint Mr. Ron Kaltenbaugh to fill an unexpired term to expire June 30, 2016 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith		X	X			
Shreve			X			
Gray	X		X			
Delauter			X			

## Workforce Development Board

*Motion to reappoint Mr. Robert Collings and Ms. Rose Davis to serve new four-year terms beginning July 1, 2014, and expiring June 30, 2018, and to appoint Mr. Mike Dickson to serve a four-year term beginning July 1, 2014, and expire June 30, 2018 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith		X	X			
Shreve			X			
Gray	X		X			
Delauter			X			

## **Urbana II Park – Synthetic Athletic Field Request for Proposal (RFP) – Paul Dial, Parks and Recreation Division**

*Motion to approve the development of an RFP to solicit bids for a public/private partnership to construct synthetic athletic fields with the latitude to evaluate the Urbana II Park and other county park property that might be appropriate – Passed 4-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter						X

## **FY 2015 Insurance Recommendation – Erin White, Finance Division**

*Motion to approve the FY 2015 insurance recommendation as presented – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve	X		X			
Gray			X			
Delauter		X	X			

## **ADMINISTRATIVE BUSINESS**

### **Frederick County Courthouse Master's Hearing Room Funding and Budget Transfer – Sue Barthol, Public Works Division**

*Motion to approve the establishment of a Capital Improvements Program (CIP) project for the Master's Hearing Room and approve the budget transfer as presented – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray		X	X			
Delauter			X			

**Resolution in Support of a Fund Raising Project at Mount Saint Mary's University – Commissioner Blaine Young**

*Motion to adopt the resolution as presented – Passed 4-0-1.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young					X	
Smith	X		X			
Shreve			X			
Gray			X			
Delauter		X	X			

**Bid Awards – Diane George, Finance Division**

**Purchasing Memo #14-191 – Pre-approve Health Department Professional Service Contracts**

*Motion to approve Purchasing Memo #14-191 as presented – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

**Purchasing Memo #14-217 – Video System Upgrade for Winchester Hall**

*Motion to approve Purchasing Memo #14-217 as presented – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray		X	X			
Delauter			X			

**Memorandum of Understanding (MOU) Between Frederick County and the Religious Coalition for Prescription Assistance Services – Pat Rosensteel, Citizens Services Division**

*Motion to approve the MOU as presented – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

**Lewistown Sanitary Survey Results and Conceptual Sewerage Option – George Keller, Health Services Division and Kevin Demosky, Utilities and Solid Waste Management Division**

*Motion to approve DUSWM's recommendations as presented – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter		X	X			

**Business Updates – Helen Propheter, Community Development Division**

*No action taken as this item was informational.*

**CLOSED SESSION**

Maryland Annotated Code State Government Article § 10-508(a) (7) To consult with counsel to obtain legal advice on a legal matter and (8) To consult with staff, consultants, or other individuals about pending or potential litigation.

Topic – To discuss with the County Attorney the legal consequences and legal strategy for complying with an existing agreement.

*Motion to go into closed session – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter		X	X			

*For more information, please contact Patti Morrow at 301-600-6083 or [pmorrow@FrederickCountyMD.gov](mailto:pmorrow@FrederickCountyMD.gov).*